**St. Joseph Parish School Advisory Committee**

Zoom Meeting

February 7th, 2022

6:30 pm

*Mission Statement*:

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

*Minutes*

* Opening Prayer – *Amanda*
* Prior Meeting Minutes - *Lyn*
* Today’s Business:
  + Meeting format (as is)
  + Parish Transition
    - Currently in transition with Scott assuming the Director of Administration role. Father Mike provides Parish administration support.
  + Pop-Up Teacher/Staff Appreciation Day
    - Principal Matthews will send an email to the Home & School sub-committee to coordinate.
  + Drop-off/Pick-up Line
    - Principal Matthews will send a reminder text & Lancer Times on drop off line safety protocol with map.
  + Open House & Catholic Schools Week Recap
    - Successful event. During open house night, ten tours and five registrations occurred. K3-K4 is filling quickly. Advertisement included a magazine article in Grafton Record. News Graphic, Facebook.
    - Increase participation by adding promo items to hospitality table, add to Catholic Herold and open gym night of.
  + Fish Fries
    - Small committee to work on Fish Fries with Will Hollerith. Beginning stages of planning. Looking at hosting at least one drive thru/carry-out fish fry.
  + EANS Funds
    - 2 years ago SJPS received $65k, $49k used for clever touch boards. Remaining is designated for Chrome Books and wireless access points. Deadline May 2022.
  + 2022-23 School Calendar
    - In progress. Finalization expected in 2-3 weeks.
  + Catholic Community Foundation Grant - $15,000
    - Grant is designated for Angel Fund, which supports SJPS scholarship funding. The fund total is currently $27k as there was a residual $12k from last year.
  + School Counselor
    - Additional ARP EANS grant received, approx. $70k that is being portioned to provide SJPS with a dedicated School Counselor (part-time) if possible.
  + Review of Phase 3 Pandemic Plan
    - Continue as is, no change.
  + New Bylaws Review
    - Under review.
  + Open Discussion
    - Principal Mathews to check in with Middle School teachers to receive feedback on student behavior.
* Upcoming Events:
  + *Next Meeting – March 7th*

***Ground Rules:*** 1) Remain focused on our mission, 2) Respect the speaker and all ideas, 3) Assume positive intent, 4) Maintain confidentiality, 5) Promote transparency, 6) Be productive and stay on time