

St. Joseph Parish School Advisory Committee

Conference Room A
January 9th, 2023
6:30 pm

Mission Statement:

St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ

In Attendance: Jenny Marquardt, Chair, Chris Baylor, Vice Chair, Krystal DeRuyter, Nicole Vaculik, Julie Shaefer, Shannon Morgan, Parker Shipley, Chris Jackson, Teacher Representative, Brenda Jobe, Pastoral Council Representative

Absent: Lyn Schaetz, Secretary, Daniel Le

Agenda:

- Opening Prayer – *Amanda*
- Prior Meeting Minutes - *Chris*
- Today's Business:
 - Fish Fry Update
 - Decide this week who the vender will be
 - Meeting 1/12/23
 - Talking with ACE for dry goods
 - Lots of volunteers needed!!!!
 - First Fish Fry - Feb. 24th
 - Auction Update
 - Theme: Lights Camera Auction - May 6th
 - Working on new food vendor options
 - Start working on decorations and solicitations
 - Cost the same - \$40 per person
 - Donations and solicitations needed – wish list will be sent out as Auction gets closer
 - Invites go out March 10th
 - 2023-24 Tuition Agreement
 - Will go out Friday 1/3 with rates
 - Tuition data collected on daycare
 - Rate increase to be stay complete with local daycare(s)
 - Scholarships are available as well as School Choice (Choice opens Feb. 1st)
 - 2023-24 School Calendar
 - Few dates still need to be worked out
 - Waiting on GSD to see when their Spring Break is to possibly line up with them
 - Catholics Schools Week
 - Coming up soon Jan 28th-Feb 3rd (28th – 29th mass)

- Open House is Tuesday Jan 31st 5-7 p.m. with a bounce house
- Kids needed for readings and servings at mass
- Other activities are planning for the week to be announced soon
- Marketing and Recruitment
 - Spreadsheet of all the things we do for marketing being worked on
 - Looking into new marketing options
 - Open to ideas
- Safety and Security
 - Emergency Operations Plan submitted. Need to add plans for non-school events. (Mass, CF, Events, Meetings...) Pastoral staff is taking care of specifics for their areas of leadership.
 - PD walking through the school to check school over and complete a thorough building safety assessment on 1/16/23
- Staffing
 - Still looking for Middle School ELA Teacher
 - Still looking for consoler possibly job share with another Catholic School in the works
 - Letters of intent went out to all the teachers (They go out every year)
- Open Discussion
 - By laws – still in review
 - Gaga Pit – purchasing matting for the bottom, details are still being worked out to reduce delivery cost
- Review Current Meeting Minutes
- Determine Parish Council Updates
- Upcoming Events:
 - *No School – January 16th*
 - *Catholic Schools Week – January 28th – February 3rd*
 - *Early Release – February 3rd*

Ground Rules: 1) Remain focused on our mission, 2) Respect the speaker and all ideas, 3) Assume positive intent, 4) Maintain confidentiality, 5) Promote transparency, 6) Be productive and stay on time