

SJPS BACK TO SCHOOL INFORMATION 2023-24 SCHOOL YEAR

Below is important information for families regarding the upcoming 2023-2024 school year. The school office is open with limited hours over the summer. If you need anything during the summer please call the school office or email schooloffice@stjosephgraffton.org or amatthews@stjosephgraffton.org. Mrs. Henke or Mrs. Matthews will return your call or email as soon as they can, as they will be stopping periodically this summer to check messages.

SUMMER HOURS

- **June & July: Office hours vary, call the school office and leave a message if you need to come in for any reason**
- **August: Monday-Friday, 9:00-3:00**

BACK TO SCHOOL PICNIC/BONFIRE NIGHT

(Thursday, August 24th, 5:00-7:00 pm)

Join St. Joseph Parish School Staff and Families for a back to school picnic and bonfire on Thursday, August 24th from 5:00-7:00 pm on the SJPS grounds to celebrate the start of the new school year.

5:00-6:00pm:

- Come meet your teacher, drop off your school supplies & complete any necessary paperwork
- Purchase the new designed T-shirt for 2023-2024, Lancer T-shirt to wear on spirit wear days (\$10 each), and/or SJPS Hooded Sweatshirt (\$29) or Crew Sweatshirt (\$26)
- Shop in our uniform store located in the library

6:30-7:00pm:

- Enjoy a hotdog dinner, play on the playground, bounce in a bouncy house, listen to music, visit with your school family
- Toast marshmallows over a fire and enjoy delicious smores
- Bring lawn chairs/blankets to hang out with friends

HOT LUNCH - BEGINS 8/29/23

Hot Lunch Fees:

- \$4.75 per lunch or 20 lunches for \$95.00, includes milk

Milk Fees: (For those who choose cold lunch)

- \$.40 each or 40 milks for \$16.00

CLASSROOM SUPPLY LIST

A supply list for next year is attached to this packet. Please keep it handy. A copy of our school supply list has been sent to Target, Walgreens, Walmart & Meijer, Office Max and also found online at www.stjosephgrafton.org.

EXTENDED CARE

Each month you will receive a monthly sign-up genius calendar invite, from Amanda Christian, our Director of Extended Care. You will be invoiced at the end of each month with payment due by the middle of the following month.

NOTE: December 12th, 2023 there will be NO Extended Care after 3:15.

The Extended Care hours: **6:30am to 6:00pm**. If your child is staying during the lunch period and school is not in session please pack a lunch for them. NO lunch will be provided on in-service days. If for any reason you need to change your schedule you must call the school office ASAP. Please do not leave a message in Extended Care or on a teacher's voice mail. It is important you talk to someone in the school office. The office will then notify teachers and the Extended Care faculty. The school office must know first so that everyone can be informed about the change.

EXTENDED CARE RATES

- Flat Fee of \$6.00 per hour per child
- Only pay for the time your child is at Extended Care

EARLY CHILDHOOD ROUNDUP

(Friday, August 25th & Monday August 28th, 2023)

This year all students in grades K3, K4, & K5 will participate in an Early Childhood Round Up. On this day each parent/guardian will sign up for a 30 minute time slot and bring their child to their classroom for an informal meeting and beginning of the year assessment. At this time teachers will share a little about their program and answer any questions you may have. This will give your child an opportunity to get to know their teacher and help your child feel more comfortable with the transition to a new classroom. Look for an email from your classroom teacher after August 15th with a link to sign up for your child's Early Childhood Roundup time slot.

FIRST DAYS OF SCHOOL

Grades K3-8th: Tuesday, August 29th, 2023

DROP OFF/PICK UP

Supervision begins at 8:00am. Do not drop off your children before this time unless they are registered for our Extended Care program that opens at 6:30 am. The first bell will ring at 8:15am. Instruction begins promptly at this time and announcements will begin at 8:25am. Students are considered tardy if they arrive after 8:25am.

Half day K3 & K4 students are dismissed at 11:35am. All full day students are dismissed at 3:15pm. Students taking the bus will gather outside (weather permitting) under the supervision of the faculty. ***Please note ~ all half days are dismissed at 11:35am.**

If your child is not taking the bus, pickup options include:

1. Parents/Guardians can park their car in a designated parking spot (**NOT** a handicapped spot) and walk to the woodchip area using the sidewalk alongside the church to pick up their child. **Do not** cross in front of the car pickup line when returning to your car. Students are **NOT** permitted to be picked up on 16th Avenue. This is for everyone's safety!
2. Parents/guardians may drive through the pickup line and their child will be dismissed to their car by a teacher alongside the cones. No elementary student is allowed to walk by themselves out to the parking lot to find their parent/guardian. Parents/guardians with small children needing to be buckled into a car seat should pull all the way down to the far end of the pickup line near the basketball hoops when picking up their child.
3. Middle School Students **ONLY** - Middle School Students may walk to the far end of the sidewalk past the Church and meet their parent/guardian at their parked car in one of the designated parking spots on the far east side of the parking lot. This applies only to Middle School Students who do not have a younger sibling.

IMMUNIZATION REMINDER

All immunization records must be up to date for all students by the start of the school year. Please call the school office if your child receives a shot over the summer so we can update their file. The Wisconsin Department of Health Services does an annual review of all student records. Please don't wait to make an appointment to have your child immunized.

SCHOOL BUSSING INFORMATION

Grafton School District provides Riteway busing for those students in K4-8th grade who live in the Grafton District and are more than one mile from St. Joseph Parish School. In early August you will receive a letter in the mail with your family's route number and pickup/drop off times. There is no busing for K3 students. Students who use Riteway Bus Company may only get transported to and from their home address. Any questions regarding this can be directed to Riteway Bus Company. (262-375-3102)

TUITION & FEES

Just a reminder that all fees including, middle school Chromebook fees, sacramental and athletic fees are due by Thursday, August 24th, 2023. If you have selected to pay your tuition in full, this is also due Thursday, August 24th, 2023. For those of you who choose the BLACKBAUD Tuition Payment Plan your first payment will start in August.

UNIFORMS

ALL students at SJPS are required to wear school uniforms. **(PLEASE CAREFULLY REVIEW UNIFORM POLICY ATTACHED)** Used pants, shorts, tops, skirts & jumpers will be on sale starting Wednesday, August 10th. Please call the school office if you would like to shop in our uniform store before the back to school picnic/bonfire. If you have gently used items to donate to our uniform store please drop them off in the school office by June 22nd.

VOLUNTEER OPPORTUNITIES

Volunteering time, talent, and treasure to our school and parish is part of our Mission. We ask all families to donate 10 volunteer hours each year to continue to support the school and enhance the mission of SJPS. Please take a look at the attached list of the many volunteer opportunities available and see how you can get involved in your child's education. [Sign up for these opportunities will take place at the beginning of the school year.](#)

Have a safe and happy summer!
Watch for a back-to-school communication email in
August for registration forms and other important
2023-2024 beginning of the school year information.

See you at the Back to School Picnic/Bonfire Night on
August 24th from 5:00-7:00 pm!