

# St. Joseph Parish School Advisory Committee

May 06, 2024

**In attendance:** Amanda Matthews (Principal), Jenny Marquardt (Chair), Chris Baylor (Vice-Chair), Daniel Le (Secretary), Shannon Morgan, Parker Shipley, Elizabeth Wieland, Julie Shafer, Amy DeRuyter, Nicole Vaculik (Teacher Representative), Char Blaubach (Pastoral Council Liaison)

**Absent:** Krystal DeRuyter, Chintan Shah

## *Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

## *Minutes*

### Today's Business:

- Playground Project
  - Quotes for playground equipment in progress. Developing layout and plan for installation.
- Greenhouse Update
  - Evaluation of cost, layout, and location for greenhouse. Initial cost estimations exceed grant funding. Assessing alternate plans.
  - Additional review of rules and regulations needed.
- Photography Company 2024
  - New photography company will start in 2024-2025 school year.
- Survey Results & Goal Setting for Next Year
  - 80% survey participation.
  - Feedback provided in areas related to Class Size/Enrollment, Facility Conditions, Extracurricular activities and clubs, Sport Activities, Communication
  - Mainly Positive Feedback provided in areas related to Teacher Performance, Catholic Environment, Social and Community Engagement.
- Sub-Committee Updates
  - Safety & Security
    - Continue application for major government safety and security grant.
    - Awarded grant from the Arch to update access security, including a new camera/entry system for the school entrance and adding a camera/entry system for the extended care entrance.
  - \$20K grant awarded from Casey's that will be used for a new PA/emergency communication system
  - Home & School

- Hospitality Committee - Grandparents' Day preparations are completed and hospitality will be provided.
  - Art Fundraiser – 27% participation with total sales of \$1,020.23 of which 28% will go back to the school.
  - Book Fair Committee - Sales were \$4,014.70 of which \$2,007.35 was earned in scholastics dollars. This was a 7% increase over 2023.
  - Teacher Appreciation Week – Funding and preparations are ready.
  - 8th Grade Graduation Breakfast is hosted by 7th grade. Need volunteers to watch the classrooms from 8:15-11.
  - K5 is doing Hospitality on May 23.
  - Special Interest Day - prepared and coordinated for 5/22.
  - Future Volunteer Needs - Family Fun Night Committee Lead and Members, Fundraising Lead, Teacher Appreciation
- Athletics
  - Getting sign-ups for Fall volleyball out soon.
  - Also getting the gym organized, cleaned up, and updated this summer
- Marketing
  - Working on Auction Marketing and now moving on to engagement and recruitment advertising for the summer
- Auction
  - 2024 Spring Auction was successful.
  - 150+ Attendees. Fundraising goals expected to meet/exceed goals.
  - Review option to include 8<sup>th</sup> grade volunteer opportunities at 2025 auction
- Open Discussion
  - Review of St. Paul Lutheran School in areas such as Enrollment, Activities and Sports, Parish Support.
- Upcoming Events:
  - *Spring Concert – May 15<sup>th</sup>*
  - *Grandparent's Day – May 16<sup>th</sup>*
  - *Musical – May 16<sup>th</sup> & 17<sup>th</sup>*
  - *Special Interest Day – May 22<sup>nd</sup>*
  - *No School – May 27<sup>th</sup>*
  - *8<sup>th</sup> Grade Breakfast – May 30<sup>th</sup>*
  - *Next Meeting – June 3<sup>rd</sup>*