

# St. Joseph Parish School Advisory Committee

February 03, 2025

**In attendance:** Amanda Matthews (Principal), Jenny Marquardt (Chair), Daniel Le (Secretary) , Shannon Morgan, Parker Shipley, Elizabeth Wieland, Amy De Ruyter, Daphne Lingsweiler, Daniel Lochen

**Absent:** Chris Baylor (Vice-Chair), Krystal DeRuyter

## *Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

## *Minutes*

### Today's Business:

- Opening Prayer
- Review Prior Meeting Minutes
- Today's Business:
  - Grants – 2 grants awarded. 1) \$17k for scholarships. 2) \$12k for makerspace materials and robotics kits.
  - 2025-2026 School Year Calendar – 2 Options being evaluated for 2025-2026 school year which will start before or after Labor Day. The calendar will be finalized soon.
  - Registration Update – 2025 enrollment will be reviewed. High enrollment expected for K3/K4. Registration Fee increases to \$250 after 2/15/25.
  - Future Planning – Analyzing current enrollment numbers for future planning of staff needs for 2025-26 school year.
  - Parish Demographics – Using demographic information to make high level decisions regarding enrollment trends and create future marketing plans
- Open Discussion
  - Position for Early Hour Extended Care has been filled.
  - Parent/Family Buddy system will be developed and implemented to support new families and enhance community engagement. Identify program structure, volunteers/buddy families, and expectations.
  - School maintenance list has been addressed and will continue to be monitored.
- Committee Updates
  - Athletics – Will review girl's volleyball and assess committee organization and activities.
  - 2025 Auction – Continued planning and preparations. Active with donations and solicitations

- Home and School
  - Bookfair was successful. Total sales were \$4,070 of which \$2,035 was raised for the school.
  - Catholics School Week was successful and all activities were enjoyed by all. However, volunteering was low and may need to be addressed for the future.
  - RaiseRight is being reviewed for organizational and program changes.
  - Special Interest Day planning and preparation is in progress.
- Review Current Meeting Minutes
- Determine Parish Council Updates
- Determine Fr. Tim Mass Announcements
- Upcoming Events:
  - *Next Meeting – March 3<sup>rd</sup>*