

## St. Joseph Parish School Advisory Committee

### April Meeting Minutes

April 07, 2025

**In attendance:** Amanda Matthews (Principal), Jenny Marquardt (Chair), Chris Baylor (Vice-Chair), Daniel Le (Secretary), Shannon Morgan, Parker Shipley, Krystal DeRuyter, Daphne Lingsweiler, Daniel Lochen, Julie Lemke (Teacher Representative), Kathleen O'Dell (Teacher Representative), Karen Longoria (Teacher Representative)

**Absent:** Elizabeth Wieland, Amy De Ruyter

#### *Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

#### *Minutes*

##### Today's Business:

- Opening Prayer
- Review Prior Meeting Minutes
- Today's Business:
  - Grants
    - Applications for 2 grants: 1) Gift Grants (\$10k) for professional marketing advisor and services. 2) Love Another Grant to support special needs. (Amount TBD)
  - Marketing
    - Door hangers and mailing advertisements to promote SJPS enrollment. Volunteers needed to distribute door hangers throughout the community
  - 2025-26 School Year Planning and Enrollment – 25/26 planning is in progress. Continue to drive enrollment.
  - Act 20 – Retention Policy – Policy defined for 3<sup>rd</sup> to 4<sup>th</sup> grade reading proficiency promotion (ie grade advancement) Effective July 2025
  - 2025-26 Handbook Updates – Review and update to Handbook is in progress.

- RaiseRight – Continue to re-organize program to improve operational efficiency and financial performance.
- Marketing Efforts to Improve Social Media Marketing – work on Instagram.
- Open Discussion
  - New Family Buddy Program – 8 families have signed up. Looking for 10 additional families to support new families at SJPS.
  - Summer Sport Sampler – 4 sport sessions in July will be scheduled on Saturdays for 3-6 year olds in SJPS gym
  - Safety and Security – Stop the Bleed training to be organized. Perimeter lighting installed on Door 6,7 and 10.
- Committee Updates
  - Athletics – Coordinator for girl's volleyball team is defined. The Archdiocese of Milwaukee Athletics Board has opened up Basketball, volleyball, track, and cross country to 4<sup>th</sup> graders starting 2025-26 school year. School's will choose which programs they offer based on interest.
  - Auction – Planning and preparations are in progress. Marketing activities in progress to promote event.
    - Increase in auction ticket and raffle ticket sales are needed
    - Volunteers needed to support setup and preparations.
- Determine Action Items
- Review Current Meeting Minutes
- Determine Parish Council Updates
- Determine Fr. Tim Mass Announcements
- Upcoming Events:
- *Next Meeting – May 5<sup>th</sup>*